



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Region 9

Cortez Building, Dr. Evangelista St.
Sta. Catalina, Zamboanga City



OFFICE ORDER NO. RO9-2018-04-037
(Series of 2018) *4/10/18*

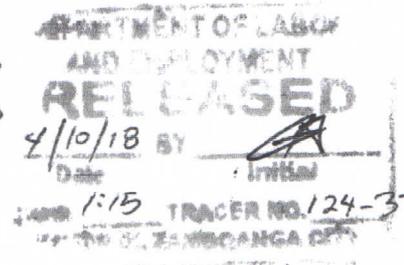
In the interest of the service and pursuant to the Administrative Order No. 158 series of 2018, Review and Compliance Committee for the Statement of Assets, Liabilities and Networth at the DOLE IX is hereby constituted and composed of the following personnel:

Chairperson: **ALBERT E. GUTIB** *[Signature]*
Assistant Regional Director

Members: **VERNA KATE B. SANTOS** *[Signature]*
Mediator Arbitrer

ELSA B. TAN
Chief Administrative Officer

Secretariat: **DOVIE V. WEE**
Administrative Officer V (HRMO)



The Review and Compliance Committee shall:

1. Authorize the Human Resource Management Officer (HRMO) to receive and evaluate the accomplished SALN;
2. The Head of the Agency, Chairperson and Members of the Review and Compliance Committee shall sign the Certification of Compliance as required by the Civil Service Commission.

The Human Resource Management Officer (HRMO) shall have the following responsibilities:

1. Evaluate as to whether the SALN was submitted on time, has complete Data and accomplished using the proper form; and
2. Submit the SALN of the employees to the HRDS on or before 31 March every year, in alphabetical order of:
 - a) Those who filed their SALNs with complete data;
 - b) Those who filed their SALNs but with incomplete data; and
 - c) Those who did not file their SALNs.

DOLE-9 FORM 5.5.03.01	
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Approved By:	Regional Director
Issue Status:	01 Rev. No: 00